

Procurement and Supplier Management Policy

Version 1.0 (abridged)

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1.0	01-Dec-23	Policy Document	Sanjay Khanna	Ajit Nahata

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Purpose & Scope

The purpose of the Supplier Management Policy is to establish a complete framework & defining procedure for effectively managing all suppliers who provide either Products and/or Services to Birlasoft.

The scope is to manage the acquisition of the Product & Services from the supplier which is applicable for all Birlasoft business locations including client offshore where suppliers deliver Products and/or Services to assist Birlasoft run its business.

Birlasoft is committed to ensure diverse base to support our business and customer’s needs. Diversity and inclusion are essential for not only the strength of our business, but also for the vitality of the communities we serve.

Objectives

The business objective of the supplier management policy is to have a fair assessment of all suppliers and minimize the impact of supplier risks on business performance and company image, protect confidential information, comply with regulations, efficiently handle disruptions, and maintain high performance levels.

Supplier Management Policy and framework

The Procurement and supplier management framework is as below:

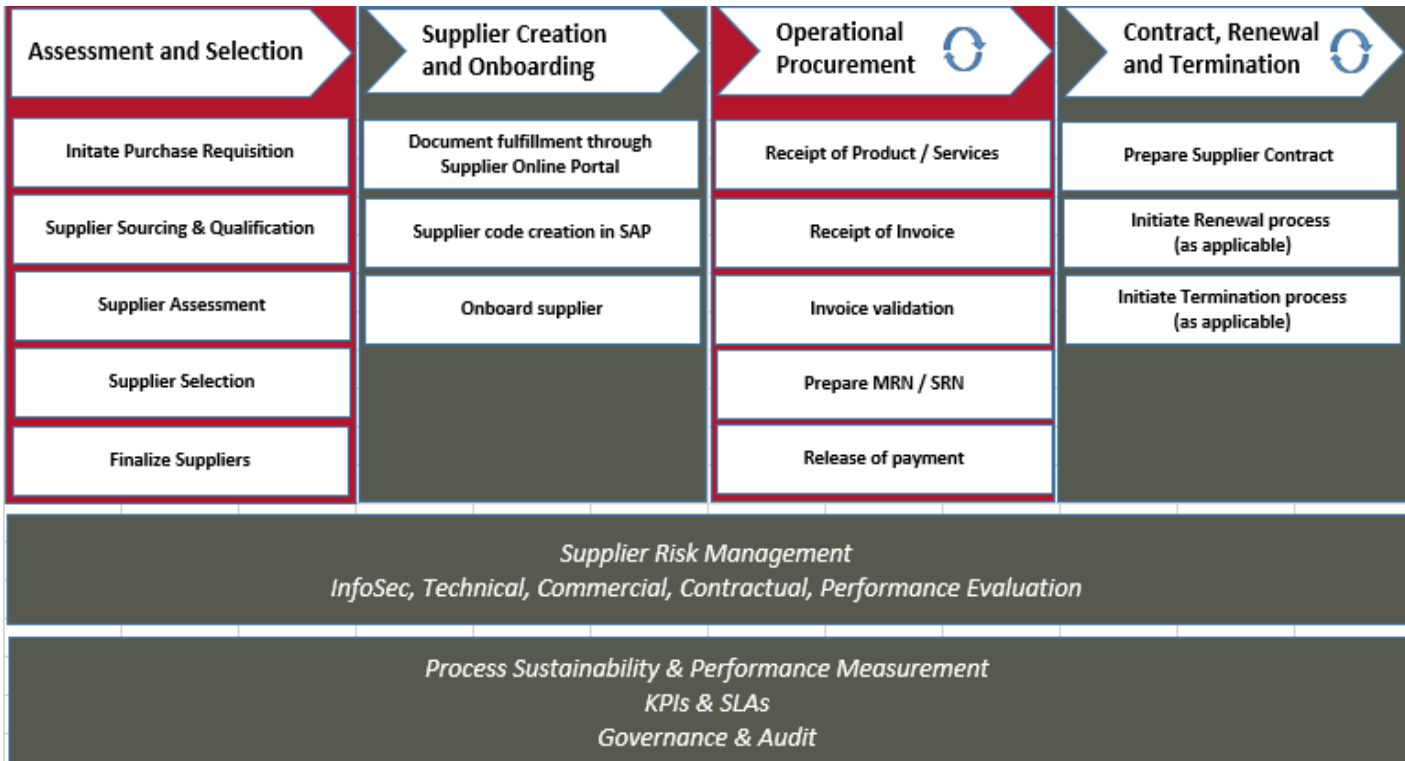


Figure 1: Supplier Management Framework

Proper Governance and due diligence are ensured through planned reviews (policy review and management review) and exceptions processes. Proper escalation and communication matrix supports the defined governance mechanism.

Any change is also governed and catered through a robust process and supported by effective data management.

We expect our suppliers to provide quality services on timely basis following ethical, [Supplier Code of conduct](#) and ESG standards.

Policy Review:

Policy is reviewed periodically and updated.