



July 31, 2020

BSE Limited

Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai - 400001.

Scrip ID: BSOFT Scrip Code: 532400

**Kind Attn:** The Manager, Department of Corporate Services National Stock Exchange of India Ltd.,

Exchange Plaza, C/1, G Block, Bandra - Kurla Complex, Bandra (E), Mumbai - 400051.

Symbol: BSOFT Series: EQ

**Kind Attn:** The Manager, Listing Department

<u>Subject: -</u> Newspaper publication titled "Notice of the Twenty Ninth Annual General

Meeting and e-voting information".

Dear Sir / Madam,

Pursuant to Regulation 47 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed clippings of the newspaper publication titled "Notice of the Twenty Ninth Annual General Meeting and e-voting information" that are published in today's Financial Express, Indian Express and Loksatta. The same are also available on the Company's website at <a href="https://www.birlasoft.com">www.birlasoft.com</a>.

This is for your information and records.

Thanking you.

Yours faithfully,

For **Birlasoft Limited** (Formerly KPIT Technologies Limited)

Sneha Prashant Padve

Digitally signed by Sneha Prashant Padve Date: 2020.07.31 12:59:42 +05'30'

Sneha Padve

Company Secretary & Compliance Officer

Encl.: - As mentioned above.

### Birlasoft Limited

Registered and Corporate Office: 35 & 36, R Tel: +91 20 6652 5000 | Fax +91 20 66<u>52 5001</u> I, MIDC, Hinjawadi, Pune (MH) 411057, India pirlasoft.com | CIN: L72200PN1990PLC0595



# birlasoft

Enterprise to the Power of Digital™



#### Notice of the Twenty Ninth Annual General Meeting and e-voting information

- NOTICE is hereby given that the Twenty Ninth Annual General Meeting ("the AGM") of Birlasoft Limited will be held on Wednesday, August 26, 2020, at 02:30 p.m.(IST), through Video Conferencing/Other Audio Visual Means ("VC/OAVM") facility, to transact the business as set out in the AGM Notice, in compliance with the General Circular Nos. 14/2020, 17/2020 and 20/2020 dated April 8, 2020, April 13, 2020 and May 5, 2020, respectively, issued by the Ministry of Corporate Affairs (collectively referred to as "MCA Circulars" and Circular No. SEBI/HO/CFD/CMD/1/CIR/P/2020/79 dated May 12, 2020, issued by the Securities and Exchange Board of India ("the SEBI Circular") and in compliance with the provisions of the Companies Act, 2013 ("the Act") and the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015
- ("the Listing Regulations"), without the physical presence of the members at a common venue. In compliance with the aforesaid MCA circulars, the SEBI Circular and the Listing Regulations, the requirement of sending the physical copy of the AGM Notice and the Annual Report to the members have been dispensed with and hence, the Annual Report 2019-20 including the AGM Notice, financial statements (along with Board's Report, Auditor's Reports or other documents required to be attached therewith), have been sent only through electronic mode to those members whose e-mail los are registered with the Registrar & Transfer Agent ("RTA") or respective Depository Participants ("Des"). Members may note that the AGM Notice and the Annual Report 2019-20 will also be available on the Company's website at <a href="https://www.birlasoft.com/company/investors/policies-reports-fillings">https://www.birlasoft.com/company/investors/policies-reports-fillings</a>, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website o
- National Securities Depository Limited ("NSDL") at https://www.evoting.nsdl.com.

  The Company has engaged the services of NSDL as the authorized agency for conducting of the AGM through VC/OAVM facility and for providing electronic voting ("e-voting") facility to its members, to exercise their votes through the remote e-
- voting and e-voting at the AGM.

  The Board has appointed Mr. Jayavant Bhave Proprietor of J. B. Bhave & Co, Practising Company Secretar No. F4266), as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- In terms of the MCA Circulars, since the physical attendance of the members has been dispensed with, there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies by the members under Section 105 of the Act, will not be available for the AGM.
- The business as set forth in the AGM Notice may be transacted through remote e-voting or e-voting at the AGM. The
  - a) Date of dispatch of the Annual Report 2019-20 along with the AGM Notice through e-mails: Thursday, July 30, 2020.
  - b) Cut-off Date for determining the eligibility of members for the purpose of voting through remote e-ve in the AGM through VC/OAVM facility and e-voting during the AGM: Wednesday, August 19, 2020.
  - c) Record Date for determining eligibility of members to receive final dividend for the financial year ended March 31, 2020, if approved at the AGM: Friday, August 14, 2020.
    d) Date and time of commencement of remote e-voting: Friday, August 21, 2020, at 09:00 a.m. (IST).
- e) Date and time of end of remote e-voting: <u>Tuesday, August 25, 2020, at 05:00 p.m. (IST)</u>. Remote e-voting shall not be allowed beyond 05:00 p.m. (IST) on Tuesday, August 25, 2020.
- f) The Members who have cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast their vote again. Once the vote is cast, the Member shall not be allowed to change it subsequently
- g) Electronic Voting Event Number (EVEN): 113226
- h) Only those members, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting
- i) A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off Date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through e-voting facility.
- i) If the final dividend, as recommended by the Board of Directors, is approved at the AGM, payment of such dividend subject to Deduction of Tax at Source ("TDS") will be made within the statutory time limit of 30 days.

  k) Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the AGM
- Notice and holds shares as on the Cut-off Date i.e. Wednesday, August 19, 2020, may obtain the User ID and Passe by sending a request at <a href="evolutiong-weight-left-bulby-bulb
- The Members may go through the "Instructions for electronic voting by members" in the AGM Notice. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="https://www.evoting.nsdi.com">https://www.evoting.nsdi.com</a> or call on toll free no.: 1800-222-990 or send a request at <a href="evoting@nsdi.co.in">evoting@nsdi.co.in</a> or contact Mr. Amit Vishal, Senior Manager or Ms. Pallavi Mhatre, Manager, National Securities Depository Limited, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai – 400013, at the designated email IDs: <a href="evoting@nsdi.co.in">evoting@nsdi.co.in</a> or <a href="mailto:amitted">amitted: mentioned details.
- Process for those Members whose e-mail IDs are not registered with the Depositories/RTA for procuring user ID and
  password and registration of e-mail IDs for e-voting for the resolutions set out in this notice:

  - password and registration of e-mail IDs for e-voting for the resolutions set out in this notice:
    a) In case shares are held in physical form, please provide Folio No., name of member, scanned copy of the share certificate (front and back), PAN (self- attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by e-mail to sandip, pawar@linkintime.co.in
    b) In case shares are held in demat form, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID),
    Name, client master or copy of Consolidated Account Statement, PAN (self-attested scanned copy of PAN card),
    AADHAR (self-attested scanned copy of Aadhar Card) to evoting@nsdl.co.in
- Members can register their e-mail IDs and Permanent Account Number ("PAN") as per the below process
  - a) Members holding shares in physical form: The members of the Company holding shares in physical form and who have not registered their e-mail IDs may get their e-mail IDs registered with our RTA Link Intime India Private Limited, by clicking the link: <a href="https://linkintime.co.in/emailreg/email\_register.html">https://linkintime.co.in/emailreg/email\_register.html</a> or through their website <a href="https://www.linkintime.co.in/emailreg/email\_register.html">www.linkintime.co.in/emailreg/email\_register.html</a> or select "Birlasoft Limited" and follow the registration process as guided therein. The members are requested to provide details such as Name, Folio Number, Certificate Number, PAN, Mobile Number and e-mail ID and also upload the image of share certificate in PDF or JPEG format (up to 1 MB) and other other parts of the provided that the provided register. supporting documents.
    On submission of the member's details, an OTP will be received by the member, which needs to be entered in the link for
  - verification and submit thereafter.
- b) Members holding shares in dematerialized form: The members are requested to register their e-mail IDs, in resp shares held in dematerialized form with their respective DPs by following the procedure as prescribed by them.
- Members are also requested to intimate changes, if any, pertaining to their name, postal address, e-mail ID, mobile numbers, PAN, mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their respective DPs in case the shares are held by them in dematerialized form and to the RTA in case the shares are held by them in physical form.
- Pursuant to the Finance Act, 2020, dividend income will be taxable in the hands of the members w.e.f. April 1, 2020 and the Company is required to deduct Tax at Source from dividend paid to the members at prescribed rates in the Income-tax Act, 1961. To enable the Company to apply correct TDS rates, the members are requested to furnish prescribed documentation on the portal of RTA on or before Friday, August 21, 2020 (06:00 p.m. IST). In the event the Company is unable to pay dividend to any member through electronic mode, due to non-registration of the electronic bank mandate, the Company shall dispatch the dividend warrant/bankers' cheque/demand draft to such member, at the earliest once normalcy is restored.
- A detailed communication with respect to the matters mentioned in Sr. Nos. 9 & 10 above, is already sent to the members or Thursday, July 16, 2020, whose e-mail IDs are registered with the RTA/DPs respectively and is also available on the website of the Company at https://www.birlasoft.com/company/investors/policies-reports-filings. These details are also mentioned in the AGM Notice

Date : July 30, 2020

Company Secretary & Compliance Officer









## Birlasoft Limited

MIDC, Hinjawadi, Pune (MH) 411057, India lasoft.com | CIN: L72200PN1990PLC05959 Registered and Corporate Office: 35 & 36, Ra : +91 20 6652 5000 | Fax +91 20 6652 5001 |



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- ("the Listing Regulations"), without the physical presence of the members at a common venue.

  In compliance with the aforesaid MCA circulars, the SEBI Circular and the Listing Regulations, the requirement of sending the physical copy of the AGM Notice and the Annual Report to the members have been dispensed with and hence, the Annual the physical copy of the AGM Notice and the Annual Report to the members have been dispensed with and hence, the Annual Report 2019-20 including the AGM Notice, financial statements (along with Board's Report, Auditor's Reports or other documents required to be attached therewith), have been sent only through electronic mode to those members whose e-mail IDs are registered with the Registrar & Transfer Agent ("RTA") or respective Depository Participants ("DPs"). Members may note that the AGM Notice and the Annual Report 2019-20 will also be available on the Company's website afthss://www.birlasoft.com/company/investors/policies-reports-filings, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <a href="https://www.birlasoft.com/company/investors/policies-reports-filings">www.bseindia.com</a> and <a href="https://www.birlasoft.com/company/investors/policies-reports-filings.reports-filings.go.</a>

  The Company has engaged the services of NSDI as the authorized agency for conducting of the AGM through VC/DAVIM.
- The Company has engaged the services of NSDL as the authorized agency for conducting of the AGM through VC/OAVM facility and for providing electronic voting ("e-voting") facility to its members, to exercise their votes through the remote evoting and e-voting at the AGM.
- The Board has appointed Mr. Jayavant Bhave Proprietor of J. B. Bhave & Co, Practising Company Secretaries (Membership No. F4266), as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- In terms of the MCA Circulars, since the physical attendance of the members has been dispensed with, there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies by the members under Section 105 of the Act, will not be available for the AGM.
- The business as set forth in the AGM Notice may be transacted through remote e-voting or e-voting at the AGM. The members may be informed that:
  a) Date of dispatch of the Annual Report 2019-20 along with the AGM Notice through e-mails: Thursday, July 30, 2020.

  - b) Cut-off Date for determining the eligibility of members for the purpose of voting through remote e-voting, for participation in the AGM through VC/OAVM facility and e-voting during the AGM: Wednesday, August 19, 2020.
    c) Record Date for determining eligibility of members to receive final dividend for the financial year ended March 31, 2020, if

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    Date and time of commencement of remote e-voting: Friday, August 21, 2020, at 09:00 a.m. (IST). d) Date and time of comm
  - e) Date and time of end of remote e-voting: Tuesday, August 25, 2020, at 05:00 p.m. (IST). Remote e-voting shall not be
  - allowed beyond 05:00 p.m. (IST) on Tuesday, August 25, 2020.

    f) The Members who have cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast their vote again. Once the vote is cast, the Member shall not be allowed to change it subsequently.

  - g) Electronic Voting Event Number (EVEN): 113226
    h) Only those members, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting at the AGM
  - A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off Date only shall be entitled to avail the facility of remote e-voting as well as voting at the

  - Depositories as on the Cut-off Date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through e-voting facility.

    j) If the final dividend, as recommended by the Board of Directors, is approved at the AGM, payment of such dividend subject to Deduction of Tax at Source ("TDS") will be made within the statutory time limit of 30 days.

    k) Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the AGM Notice and holds shares as on the Cut-off Date i.e. Wednesday, August 19, 2020, may obtain the User ID and Password by sending a request at evoting@nsdl.co.in or sandip.pawar@linkintime.co.in. However, if such person is already registered with NSDL for remote e-voting then he/she can use his/her existing User ID and Password for casting his/her vote. Aperson who is not a member as on the Cut-off Date should treat this Notice of the AGM for information purpose only.

    1 The Members may on through the "instructions for electronic voting by members" in the AGM Notice. In case of any
  - vote. A person who is not a member as on the Cut-off Date should treat this Notice of the Asm for immirrand on purpuse unity.

    The Members may go through the "Instructions for electronic voting by members' in the ASM Notice. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.com or contact firs. Amit (Shall, Senior Manager or Ms. Pallavi Mhare, Manager, National Securities Depository Limited, Trade World, 'V Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai – 400013, at the designated email IDs: evoling@nsdl.co.in or AmitV@nsdl.co.in or pallavid@nsdl.co.in or at telephone nos.: +91-22-24994360 or +91-22-2499455 who will also address the grievances connected with the voting by electronic means. Members who need assistance before or during the AGM, can also contact on the abovementioned details
- mail IDs are not registered with the Depositories/RTA for procuring user ID and password and registration of e-mail IDs for e-voting for the resolutions set out in this notice:
- a) In case shares are held in physical form, please provide Folio No., name of member, scanned copy of the share certificate (front and back), PAN (self- attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by e-mail to sandip pawar@linkintime.co.in
- b) In case shares are held in demat form, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account Statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to evoting@nsdl.co.in
- - Members can register their e-mail IDs and Permanent Account Number ("PAN") as per the below process:

    a) Members holding shares in physical form: The members of the Company holding shares in physical form and who have not registered their e-mail IDs may get their e-mail IDs registered with our RTA Link Intime India Private Limited, by clicking the link: https://linkintime.co.in/emailreg/email\_register.html or through their website www.linkintime.co.in > Investor Services > E-mail/Bank Registration > Select "Birlasoft Limited" and follow the registration process as guided therein. The members are requested to provide details such as Name, Folio Number, Certificate Number, PAN, Mobile Number and e-mail ID and also upload the image of share certificate in PDF or JPEG format (up to 1 MB) and other
    - supporting documents.

      On submission of the member's details, an OTP will be received by the member, which needs to be entered in the link for verification and submit thereafter.
- b) Members holding shares in dematerialized form: The members are requested to register their e-mail IDs, in respect of shares held in dematerialized form with their respective DPs by following the procedure as prescribed by them.
- Members are also requested to intimate changes, if any, pertaining to their name, postal address, e-mail ID, mobile numbers, PAN, mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their respective DPs in case the shares are held by them in dematerialized form and
- to the RTA in case the shares are held by them in physical form.

  Pursuant to the Finance Act, 2020, dividend income will be taxable in the hands of the members w.e.f. April 1, 2020 and the Company is required to deduct Tax at Source from dividend paid to the members at prescribed rates in the Income-tax Act, 1961. To enable the Company to apply correct TDS rates, the members are requested to furnish prescribed documentation on the portal of RTA on or before Friday, August 21, 2020 (06:00 p.m. IST). In the event the Company is unable to pay dividend to any member through electronic mode, due to non-registration of the electronic bank mandate, the Company shall dispatch the dividend warrant/bankers' cheque/demand draft to such member, at the earliest once normalcy is restored
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(formerly KPIT Technologies Limited)

Sneha Company Secretary & Compliance Officer

Date : July 30, 2020

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## बिर्लासॉफ्ट लिमिटेड

(CCK BIRLA GROUP

# birlasoft

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#### एकोणतिसाव्या वार्षिक सर्वसाधारण सभेची सूचना आणि ई-वोटिंग संदर्भातील माहिती

- यानसार सचना देण्यात येते की. बिर्लासॉफ्ट लिमिटेडची एकोणतिसावी वार्षिक सर्वसाधारण सभा ('एजीएम') ब्हीडीओ कॉन्फरन्स /अन्य दकशाव्य ('व्हीसी. औएव्हीएम') पध्दतीनी **बुधवार, दि. २६ ऑगस्ट, २०२० रोजी, दुपारी २.३० वाजता** एजीएमच्या सूचनेत नमूद केल्यानुसार कामकाज पार पाडण्यासाठी कंपनी व्यवहार मंत्रालयाने जारी केलेली सर्वसाधारण परिपत्रके (यानुसार उल्लेख "पमसीए परिपत्रके") अनुक्रमे क्र. १४/२०२०, क्व. १७/२०२० आणि क्र. २०/२०२० तारीख अनुक्रमे ८. एप्रिल, २०२०, १३ एप्रिल, २०२० आणि ५ मे, २०२० यांची आणि सेबी/एखओ/सीएफडी/सीएमडी/सीएमडी/सीएमडी/सीएमडी/सी सिक्युरिटीज ऑण्ड एक्सचेंज बोर्ड ऑफ इंडिया ('दि सेबी परिपत्रक') यांनी जारी केलेले परिपत्रक यानुसार आणि कंपनीज् ॲक्ट, २०१३ ('दि ऑक्ट') आणि सिक्युरिटीज् ऑण्ड एक्सचेंज बोर्ड ऑफ इंडिया (लिस्टिंग ऑब्लीगेशन्स ऑण्ड डिस्क्लोजर रिक्वायरमेंटस्) रेग्युलेशन्स, २०१५ ('दि लिस्टिंग रेग्युलेशन्स') मधील तरतुदींची पूर्तता करून सामूहिक ठिकाणी सभासदांची प्रत्यक्ष उपस्थिती न ठेवता आयोजित करण्यात आली आहे.
- वर नमूद केल्याप्रमाणे एमसीए परिपत्रके आणि सेबी परिपत्रक आणि दि लिस्टिंग रेप्युलेशन्स मधील नियमावली, एजीएमची सूचना आणि वार्षिक अहवाल याच्या प्रत्यक्ष प्रती समासदांना पाठविण्याची आवश्यकता नाही आणि त्यामुळे एजीएमच्या सूचनेसह २०१९–२० चा वार्षिक अहवाल, वित्तीय निवेदने (संचालक मंडळाचा अहवाल, लेखा परिश्वकांचा अहवाल आणि त्यासह जोडावयाची अन्य कागदपत्रे) फक्त इलेक्ट्रॉनिक पध्दतीने अशा समासदांना पाठविण्यात आली आहेत ज्यांचे ई-मेल आयडी रजिस्ट्रार ॲंण्ड ट्रान्स्फर एजंट ('आरटीए') किंवा संबंधित डिपॉझिटरी पार्टीसिपंटस् ('डीपीज') यांच्याकडे नोंदविण्यात आलेले आहेत, कृपया सभासदांनी याची नोंद घ्यावी की एजीएम सूचना आणि २०१९–२० चा वार्षिक अहवाल कंपनीचे संवेदासथळ https://www.birlasoft.com/company/investors/policies-reports-filings, व आणि\_स्टॉक एक्सचेंजेस म्हणजे बीएसई लिमिटेड आणि नॅशनल स्टॉक एक्सचेंज ऑफ इंडिया लिमिटेड यांचे संकेतस्थळ अनुक्रमें <u>www.bseindia.com</u> आणि www.nseindia.com, नॅशनल सिक्युरीटीज् डिपॉझिटरी लिमिटेड ('एनएसडीएल') यांचे संकेतस्थळ https://www.evoting.nsdl.com येथे ही उपलब्ध आहेत.
- आपल्या सभासदांना रिमोट ई-वोटिंगद्वारे तसेच एजीएमच्या वेळी ई-वोटिंगद्वारे मतदान करता यावे याकरिता एजीएमचे आयोजन व्हीसी/ओएव्हीएम सुविधेद्वारे करण्यासाठी आणि सभासदांना इलेक्ट्रॉनिक वोटिंग ('ई–वोटिंग') सुविधा देण्यासाठी एनएसडीएल यांची अधिकृत एजन्सी म्हणून नियुक्ती केली आहे.
- संचालक मंडळाने श्री. जयवंत भावे–प्रोप्रायटर जे. बी. भावे ऑण्ड कं. प्रॉक्टिसिंग कंपनी सेक्रेटरीज (मेंबरशिप नं. एफ–४२६६) यांची ई–वोटिंग प्रक्रिया खुल्या आणि पारदर्शक वातावरणात पार पडावी यासाठी निरिक्षक म्हणून नियुक्ती केली आहे.
- एमसीए परिपत्रकांतील नियमांनुसार, समासदांची प्रत्यक्ष उपस्थिती आवश्यक नसल्याने प्रतिनिधी नियुक्त करण्याचीही गरज नाही, त्यानुसार कायद्यातील कलम १०५ अनुसार एजीएमच्या वेळी सभासदांना त्यांचे प्रतिनिधी नियुक्त करण्याची सुविधा उपलब्ध नाही.
- एजीएमच्या सुचनेत नमुद करण्यात आलेल्या कार्यपत्रिकेतील कामकाज रिमोट ई-वोटिंगद्वारा किंवा एजीएमच्या वेळी ई-वोटिंगद्वारे पार पडण्यात येईल. सभासदांना कळविण्यात येऊ शकते की
  - एजीएमच्या सूचनेसही २०१९-२० चा वार्षिक अहवाल ई-मेलद्वारे पाठविण्याची तारीख गुरुवार, दि. ३० जुलै २०२०.
  - रिमोट ई-बोर्टिंगद्वारा मतदान करणे एजीएममध्ये व्हीसी/ओएव्हीएमद्वारे सहभाग घेणे आणि एजीएम च्यावेळी मतदान करण्याकरिता सभासदांची पात्रता निश्चित करण्यासाठी कट—ऑफ तारीख **बुधवार, १९ ऑगस्ट, २०२०**.
  - सी. एजीएम मध्ये मान्य करण्यात आल्यास ३१ मार्च, २०२० रोजी संपणाऱ्या आर्थिक वर्षाकरिता सभासदांना अंतिम लामांश प्राप्त होण्याकरिता पात्रता निश्चित करण्यासाठी नोंदणीची तारीख **शुक्रवार, १४ ऑगस्ट, २०२०**.
  - डी. रिमोट ई-वोटिंग सुरु होण्याची तारीख आणि वेळ **शुक्रवार, दि. २१ ऑगस्ट, २०२०, सकाळी ९.०० वा (भारतीय प्रमाणवेळ)**
  - रिमोट ई-वोटिंग समाप्त होण्याची तारीख आणि वेळ <u>मंगळवार, दि. २५ ऑगस्ट, २०२०, सायं. ५.०० (भारतीय प्रमाणवेळ)</u> नंतर रिमोट ई-वोटिंगला अनुमती दिली जाणार नाही
  - एफ. ज्या समासदांनी रिमोट ई-वोटिंगद्वारा मतदान केले आहे त्यांना एजीएमला उपस्थित राहता येईल, परंतु त्यांना पुन्हा मतदान करता येणार नाही. एकदा मतदान केल्यानंतर सभासदास त्यानंतर ते बदलता येणार नाही.
  - जी. इलेक्ट्रॉनिक वोटिंग इव्हेंट नं. (ईव्हीईएन) १९३२२६ आहे.
  - एच. फक्त ते सभासद जे व्हीसी/ ओएव्हीएम सुविधेद्वारा एजीएमच्या वेळी उपस्थित राहतील आणि त्यांनी ठरावांवर रिमोट ई-वोटिंगद्वारे मतदान केलेले नाही आणि अन्यथा त्यांनी तसे करण्यास प्रतिबंधित करण्यात आलेले नाही, अशांना एजीएमच्या वेळी ई-वोटिंग सुविधेद्वारे मतदान करता येईल
  - आय.फक्त ज्या व्यक्तीचे नांव डिपॉझिटरीज यांनी ठेवलेल्या लामधारक व्यक्तींच्या यादीत कट-ऑफ डेटला असेल अशा व्यक्तींनाच रिमोट ई-बोटिंग तसेच एजीएमच्या वेळी ई-वोटिंग सुविधेद्वारे मतदान करण्याचा अधिकार असेल.
  - संचालक मंडळाने शिफारस केलेला अंतिम लाभांश एजीएममध्ये मंजूर करण्यात आला तर, अशा लामांशाची देयता स्रोताच्या वेळी कपात ('टीडीएस') याच्या अधीन राहन ३० दिवसांच्या कायदेशीर मुदतीत पेमेंट करण्यात येईल.
  - कोणत्याही व्यक्तीने कंपनीचे समभाग धारण केले आणि एजीएमची सूचना खाना करण्यात आल्यानंतर सभासद झाला असेल आणि कट-ऑफ डेटला म्हणजे बुधवार, दि. १९ ऑगस्ट, २०२० रोजी असे सममाग धारण करीत असेल तर त्यांस evoting@nsdl.co.in किंवा sandip.pawar@linkintime.co.in वर विनंती पाठवून यूजर आयडी आणि पासवर्ड प्राप्त करता येईल. मात्र अशी व्यक्ती रिमोट ई-वोटिंगसाठी एनएसडीएलकडे अगोदरच नोंदणीकृत असेल तर त्याला /तिला, त्याचा/ तिचा सध्याचा युजर आयडी आणि पासवर्ड त्याचे/ तिचे मतदान करण्यासाठी वापरता येईल. जी व्यक्ती कट-ऑफ डेटला सपासद नसेल अश व्यक्तीने ही एजीएमची सूचना फक्त माहितीच्या हेतूने आहे असे समजावे.
  - सभासदांनी एजीएम सूचनेमधील सभासदांनी इलेक्ट्रॉनिक वोटिंग करण्यासाठी सूचना पहाव्यात. जर काही शंका असेल, तर सभासदांकरिता वारंवार विचारले जाणार प्रश्न (एफएक्यूज) आणि सभासदांसाठी ई–वोटर यूजर मॅन्युअल पहावे जे <u>www.evoting.nsdl.com</u> वरील डाऊनलोड सेक्शनमध्ये पहावे किंवा टोल फ्री नं 9८०0—२२२ ९९० वर फोन करावा किंवा <u>evoting@nsdl.co.in</u> वर विनंती पाठवावी किंवा श्री. अमित विशाल, वरिष्ठ व्यवस्थापक किंवा पहुनी महावे, मेनेजर नेंशनल सिक्युरिटीज डियोंझिटरी लिमिटेड, ट्रेड कर्ल, 'ए' विंग, ४ था मजला, कमला मिल्स क्याऊंड, सेनायती बापट मार्ग, लोजर परेल, मुंबई – ४०००१३ येथे यासार्ट असलेले ई-मेल आयडी evoting@nsdl.co.in किंवा AmitV@nsdl.co.in किंवा pallavid@nsdl.co.in वर किंवा दूरध्वनी क. +९९-२२-२४९९ ४३६० वर किंवा +९९-२२-२४९९४५४५ वर संपर्क साधावा जे इलेक्ट्रॉनिक पथ्दतीने मतदान करण्याच्या संदर्भातील तकारींचे निराकरण करतील. एजीएमच्या आधी किंवा त्यावेळी ज्या समासदांना सहकार्य हुवे असेल त्यांनीही वर नमृद केलेल्या तपशीलानुसार संपर्क करावा.
- ज्या सभासदांचे डिपॉझिटरीज / आस्टीए यांच्याकडे ई-मेल आयडी नोंदविण्यात आलेले नाहीत त्यांनी यूजर आयडी आणि पासवर्ड प्राप्त करणे आणि सूचनेत नमूद केल्यानुसार ठरावावर मतदान करण्यासाठीची नोंद करणे यासाठी प्रक्रिया :
  - -प्रत्यक्ष स्वरुपात सममाग धारण केलेले असतील तर, फोलिओ नं., सभासदाचे नाव, शेअर सर्टीफिकेटची स्कॅन कॉपी (फ्रंट आणि बॅक), पॅन (पॅनकार्डची स्वयंसाक्षांकित प्रत), आधार (आधार कार्डाची स्वयंसाक्षांकित प्रत) ई-मेल द्वारा <u>sandip.pawar@linkintime.co.in</u> वर पाठवावी.
  - डीमेंट फॉर्ममध्ये समभाग धारण करीत असल्यास कृपया, डीपीआयडी-सीएलआयडी (१६ डिजिट डीपीआयडी + सीएलआयडी किया १६ डिजिट बेनिफिशिअरी आयडी) नांव, क्लाएंट मास्टर किंवा एकत्रित अकाउंट स्टेटमेंट, पॅन (पॅन कार्डवी स्थ्यंसाक्षांकित प्रत), आधार (आधार कार्डवी स्थ्यंसाक्षांकित प्रत) <u>evoting@nsdl.co.in</u> वर पाठवावी
- सभासदांना पुढे नमूद केल्यानुसार त्यांचे ई–मेल आयडी आणि पर्मनंट अकाउंट नं. (''पॅन'') नोंदविता येतीलः
  - प्रत्यक्ष समभाग धारण करणारे सभासद: कंपनीच्या ज्या सभासदाकडे प्रत्यक्ष स्वरुपातील समभाग आहेत आणि ज्यांनी आपली ई-मेल आयडी नोंदविलेले नाहीत त्यांना त्यांचे ई–मेल आयडी आमच्या आरटीए – लिंक इनटाईम इंडिया प्रायव्हेट लिमिटेड यांच्याकडे लिंक https://linkintime.co.in/emailreg/email\_register.html वर क्लिक करून किंवा त्यांचे संकेतस्थळ www.linkintime.co.in > Investor Services > E-mail/Bank Registration > Select वरुन ''विल्विसॉफ्ट लिमिटेड'' सिलेवट करून आणि त्यामध्ये नॉदणीसाठी विहित केलेली प्रक्रिया पूर्ण करून करता येईल, सभासदांना विनंती करण्यात येते की त्यांनी सर्व तपशिल जासे की, नाव, फोलिओ नंबर, सर्टिफिकेट नंबर, रून, मोबाईल नंबर आणि ई-मेल आपडी . देऊन त्याचबरोबर शेअर सर्टिफिकेटची इमेज पीडीएफ किंवा जेपीईजी फॉरमॅटप्रमाणे (१एमबी पर्यंत) अन्य पाठिंबादर्शक प्रमाणपत्रे अपलोड करुन करता येईल. सभासदांची माहिती आल्यानंतर, सभासदांना ओटीपी मिळेल जी पडताळणीसाठी आणि नंतर दाखल करण्यासाठी लिंकमध्ये एंटर करावा लागेल
  - **अप्रत्यक्ष समभाग घारण करणारे सभासद:** अप्रत्यक्ष समभाग धारण करणाऱ्या सभासदांनी त्यांच्या डीपीज्मध्ये त्यांनी तयार केलेल्या प्रक्रियेची पूर्तता करुन त्यांचे ई-मेल आयडी नोंद करावेत
- सभासदांना विनंती करण्यात येते की, त्यांनी त्यांचे नांव, पोस्टल पत्ता, ई-मेल आयडी, मोबाईल नंबर, पॅन, मॅंडेटस, नॉमिनेशन्स, पॉवर ऑफ ॲटॉर्नी, बँकेचा तपशील जसे की बँकेचे नांव आणि शाखेचा तपशील, बँक खाते क्रमांक, एमआयआरसी कोड, आयएफएसी कोड इत्यादीत काही बदल असल्यास, ते अप्रत्यक्ष पध्दतीत समभाग धारण करीत असतील तर त्यांच्या संबंधित डीपीजकडे किंवा ते प्रत्यक्ष समभाग धारण करीत असतील तर आरटीए यांच्याकडे कळवावेत.
- १०. वित्तीय कायदा, २००० अनुसार लाभांशापासून मिळणारे उत्पन्न हे दि. १ एप्रिल, २०२० पासून करपात्र असेल आणि कंपनीस स्त्रोताच्या वेळी करकपात (टीडीएस) रक्कम आयकर कायदा, १९६१ अनुसार असलेला दराने सदस्यांना देण्यात येणाऱ्या रकमेतून कापून ध्यावी लागेल. कंपनीस टीडीएसचे दर लागू करता यावेत यासाठी तभासदांना विनंती करण्यात येते की त्यांनी आवश्यक ती कागदपत्रे **आरटीए च्या पोर्टलवर शुक्रवार, २१ ऑगस्ट, २०२० रोजी (सायं. ६.००, भारतीय प्रमाणवेळ)** किंवा त्यापूर्वी दाखल करावीत. जर इलेक्ट्रॉनिक पप्दतीचा बँक तपशिल दाखल न केल्याने एखाद्या समासदास इलेक्ट्रॉनिक पध्दतीने लाभांश प्रदान करण्यात कंपनीस अपयश आले तर अशा सदस्यास कंपनी लामांशाची रक्कम डिव्हीइंड वॉरंट / बॅंकर्स चेंक / डीमांड ड्राफ्ट ट्रारा एकदा परिस्थिती पूर्ववत झाल्यावर लवकरात लवकर पाठवील
- ज्या समासदांचे ई-मेल आयडी अनकमे आस्टीए/डीपीज यांच्याकडे नोंदविले आहेत त्या समासदांना अ.क. ९ आणि १० च्या संदर्भातील सर्वस्तर माहिती गरुवार, १६ जुलै, २०२० रोजी पाठविण्यात आलेली आहे, त्याच प्रमाणे ही माहिती कंपनीचे संकेतस्थळ https://www.birlasoft.com/company/investors/policiesreports-filings येथे उपलब्ध आहेत. त्याच प्रमाणे ही माहिती एजीएमच्या सूचनेतही देण्यात आली आहे

बिर्लासॉफ्ट लिमिटेड सार्त (पूर्वीची केपीआय्टी टेक्नॉलॉजीज् लिमिटेड)

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कंपनी सचिव व अनुपालन अधिकारी

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