

Familiarisation Program for Board Members Directors

Birlasoft Limited has been having a well-established orientation program for its Board Members even before it was made mandatory by Law. The Board Members are provided a board pack with induction kit, presentations, reports, internal policies, etc to enable them to familiarise themselves with the Company's business, performance, procedures and practices.

The Executive Directors, Chief Financial Officer, head of Investor Relations, Company Secretary and sometimes, the Business heads also brief the new Board Member on business models, nature of industry and its dynamism, the Company's business strategy, etc. Monthly employee newsletters and newsletters for sales team containing updates on business, customer industries, etc. are shared with all the directors as part of continuing familiarization program.

Further, at the time of appointment of an independent director, the Company issues a formal letter of appointment outlining the roles, responsibilities, duties and liabilities of Independent directors.

birlasoft

Birlasoft Limited

(Formerly KPIT Technologies Limited)

Registered Office: 35 & 36, Rajiv Gandhi Infotech Park, Phase - I, MIDC, Hinjawadi, Pune (MH) 411057, India

Tel: +91 20 6652 5000 | Fax +91 20 6652 5001 | contactus@birlasoft.com | www.birlasoft.com

CIN: L72200PN1990PLC059594